

**WEST VIRGINIA BOARD OF DENTISTRY**

**MINUTES - GENERAL SESSION**

- Dates:** July 24 & 25, 2020
- Location:** The Greenbrier  
300 West Main Street  
White Sulphur Springs, WV 24986
- Members Present:** Samuel V. Veltri, DDS, President  
John E. Bogers, DDS  
C. Richard Gerber, DDS  
Stan W. Kaczkowski, DDS  
Mary Beth Shea, RDH  
Beverly L. Stevens, COMSA
- Members Absent:** David G. Edwards, DDS  
William E. Ford, III  
Lewis D. Gilbert, DDS
- Staff Present:** Mrs. Susan M. Combs, Executive Director
- Board Counsel:** Mr. Keith D. Fisher, Assistant Attorney General (7/24/2020)
- Guests Present:** Jason Roush, DDS, State Dental Director (7/25/2020)

**July 24, 2020**

The Complaint Committees met to review complaints and disciplinary matters with no decisions or votes being made.

Thereafter, the Board's President, Dr. Veltri, determined this meeting was properly noticed with the Secretary of State's office and a sufficient number of Board members were in attendance to constitute a quorum. The quorum was determined by the presence of six of the nine Board members. Therefore, the meeting of the West Virginia Board of Dentistry was called to order.

The first order of business were the meeting notices to the Secretary of State which were distributed for information purposes only.

The next order of business were the minutes from the May, 2020 Board meeting. Upon motion by Dr. Stan W. Kaczkowski, and properly seconded by Mrs. Mary Beth Shea, and unanimously passed, the minutes were approved as distributed.

The next order of business was a review of the current guidance for licensees concerning COVID19. After review there were no changes to the current guidance for dental offices.

The next order of business was a review of the licensing requirements during the pandemic. The Board requested the Executive Director to contact various regional boards to find out if and when they will offer the periodontic portion of their exams whether on live patients or a manikin.

The next order of business was a review of the current guidance concerning provisional licensure during the pandemic. After review there were no changes to this guidance.

The next order of business was information from the American Association of Dental Administrators concerning state requirements for licensure and exams during the pandemic, which was taken for information purposes only.

The next order of business was the Health & Human Services and Federal Emergency Management Agency fact sheet regarding personal protective equipment preservation best practices during the pandemic, which was taken for information purposes only.

The next order of business was information from various regional board agencies concerning CompeDont and manikin exams, which was taken for information purposes only,

The next order of business were questions regarding waiver of national boards or periodontic portions of clinical exams during the pandemic. The Board made no changes to the requirements or guidance in regards to these questions.

The next order of business was a general legislative discussion which was continued until tomorrow's meeting when Dr. Roush will be here to participate.

The next order of business was a review of the State of Emergency Proclamation, suspended rules of the Boards of Medicine and Optometry concerning continuing education, and the Board's rules concerning continuing education. Dr. C. Richard Gerber made a motion to suspend 5CSR11 sections 3.6(b) and 3.7(b) during the state of emergency. Required basic life support courses may be taken online or by other electronic means and all required continuing education courses may be taken online via supervised self-instruction. Mrs. Beverly L. Stevens seconded the motion, which passed unanimously. The Executive Director will notify the Secretary of State of the suspension of these rules.

The next order of business was the assignment of a committee to review 5CSR14 concerning mobile and portable dental units. Mrs. Mary Beth Shea, and Drs. Stan W. Kaczowski and John E. Bogers will make up this committee. Dr. S. Vincent Veltri will act as Ex-Officio.

The next order of business were the Board of Risk and Insurance Management related safety requirements. The following were reviewed: Driver safety; drug & alcohol free workplace;

workplace harassment; IT and information policy; protecting personally identifiable information; safety committee appointment document; safety inspection checklist; safety minutes; safety policy; and workplace security.

The next order of business was information from the West Virginia Board of Pharmacy concerning a service they provide via a federal grant that integrates WV prescription data into a practitioners workflow through their electronic health record. The Board of Pharmacy would like this information shared with our licenses so they can take advantage of it. The Board requested the Executive Director to pass this information on to the West Virginia Dental Association.

The next order of business was an update by Susan Combs concerning the licensing software with GL Solutions. Meetings with GL are held on a regular basis and Susan reported she continues to learn more about the system and the online renewals for Corporations, PLLCs, Anesthesia Permits and Qualified Monitors went well.

The next order of business were the financial reports, as well as the PCard report from May through July 2020, which includes the Ghost Travel report, with all board members having the opportunity to review the PCard logs, documentation and receipts at this time. Upon motion by Dr. John E. Bogers, and properly seconded by Mrs. Mary Beth Shea, and unanimously passing, the Board accepted the financial and PCard reports as distributed.

Upon motion by Dr. Stan W. Kaczowski, and properly seconded by Mrs. Beverly L. Stevens, and unanimously passed, the Board accepted the reports and recommendations of the Committees.

The next order of business were Regional Board issues, reports and membership representation information. Dr. S. Vincent Veltri will be appointed to take the Central Regional Dental Testing Service post on the Dental Exam Review Committee. All other appointments will remain the same.

The next order of business were future meetings, which were taken for information and included:

American Association of Dental Administrators - October 30, 2020 virtual meeting

American Association of Dental Boards – February 27 0- 28, 2021 in Chicago

WV Board of Dentistry Calendar - The January meeting will be the 22<sup>nd</sup> and 23<sup>rd</sup> at the Marriott in Charleston, and the April meeting will be the 9<sup>th</sup> and 10<sup>th</sup> at the Blennerhassett in Parkersburg. The Southern Conference of Dental Deans and Examiners, which is hosted by WVU and the WV Board of Dentistry, is planned for January 29<sup>th</sup> through the 31<sup>st</sup>, 2021, at the Marriott Riverfront.

The next order of business were newsletters, which were taken for information purposes, from the following:

WV Dental Association

The next order of business was the American Association of Dental Boards Executive Director's update from July 13, 2020, which was taken for information purposes only.

At this time the President announced the need for an Executive Session to consider matters under provisions contained in Chapter 6, Article 9A, Section 4, not limited to, but primarily for those contained in Subsections (4) and (6), specifically to review complaints and investigations.

Dr. Stan W. Kaczkowski made a motion to go into Executive Session, Dr. John E. Bogers seconded the motion, which unanimously passed. Thereafter, the Board came back into a general session upon motion by Dr. C. Richard Gerber, and properly seconded by Mrs. Beverly L. Stevens, and unanimously passing.

The next order of business was the consideration of recommendations by the complaint committees of the Board. Upon motion by Dr. C. Richard Gerber, and properly seconded by Dr. Stan W. Kaczkowski, and unanimously passed, the Board approved all other committee recommendations.

At this time the Board recessed until tomorrow morning at 9:00 am.

### **July 25, 2020**

The meeting was called to order by Dr. S. Vincent Veltri, President of the Board, with a quorum of the members in attendance.

The next order of business was a general legislative discussion where Dr. Jason Roush presented to the Board some ideas for statute changes for expanding the scope of practice for dentists during a state of emergency and a pandemic as well as other proposals. These proposals will be given to the committee reviewing the statutes and rules for proposed changes for licensing and permit requirements for their review.

At this time the meeting was adjourned upon motion of Dr. C. Richard Gerber, properly seconded by Dr. Stan W. Kaczkowski, and unanimously passing, with the next regular meeting scheduled for October 16<sup>th</sup> & 17<sup>th</sup>, 2020, at The Courtyard by Marriott, Bridgeport, West Virginia.