

## WEST VIRGINIA BOARD OF DENTISTRY

### MINUTES

**Dates:** April 5 & 6, 2024  
**Location:** Courtyard  
30 Shaner Drive  
Bridgeport, WV 26330

**Members Present:** John E. Bogers, DDS, President  
William A. Klenk, DDS, Secretary  
Terry L. Coatney, Citizen Member  
David G. Edwards, DDS  
C. Richard Gerber, DDS  
Kimberly A. Lowe, RDA  
Gina M. Sharps, MPH, BSDH  
Don E. Skaff, DDS  
S. Vincent Veltri, DDS

**Staff Present:** Susan M. Combs, Executive Director

**Counsel Present:** Joanne M. Vella, Assistant Attorney General (1/12)

#### Friday, April 5, 2024

The Complaint Committees met to review complaints and disciplinary matters with no decisions or votes being made.

The Budget & Personnel Committees met together to review the FY 2025 proposed budget and possible personnel salary increases with no decisions or votes being made.

The Board President, Dr. Bogers, determined this meeting was properly noticed with the Secretary of State's Office and a sufficient number of members were in attendance to constitute a quorum. The quorum was determined by the presence of all nine Board members. Therefore, the meeting of the WV Board of Dentistry was called to order.

The next order of business were the minutes from the January meeting. Upon motion by Dr. David G. Edwards, and properly seconded by Dr. William A. Klenk, and unanimously passing, the minutes were approved. Next were the minutes from the Mobile & Portable Dentistry Committee meeting in March 2024. Upon motion by Dr. S. Vincent Veltri, and properly seconded by Ms. Kimberly A. Lowe, and unanimously passing, the minutes were approved.

The next order of business was a general legislative discussion. The Board reviewed several bills that were passed during the 2024 legislative session. House Bill 4110 passed which authorized miscellaneous agencies and boards to promulgate legislative rules including 5CSR10, the rules concerning access of the controlled substance monitoring program. The Governor has signed this bill and the final filing of the rule will be made within the allotted time-frame. The Board reviewed a proposed rule for both 5CSR11 and 5CSR15. Mrs. Gina M.

Sharps made a motion to put both proposed rules out for a public comment period. Ms. Kimberly A. Lowe seconded the motion, which passed unanimously.

The next order of business were Regional Board Reports and Representation. The Board discussed generally regional board issues, which was taken for informational purposes only.

The next order of business was the financial and PCard reports with all members having the opportunity to review the PCard logs and receipts. Dr. William A. Klenk made a motion to approve the reports as distributed. Dr. S. Vincent Veltri seconded the motion, which passed unanimously.

At this time the President announced the need for an Executive Session to consider matters under provisions contained in Chapter 6, Article 9A, Section 4, not limited to, but primarily for those contained in Subsections (4) and (6), specifically for personnel issues. Dr. S. Vincent Veltri made a motion to go into Executive Session. Ms. Kimberly A. Lowe seconded the motion, which unanimously passed. Thereafter, the Board went back into General Session upon motion by Dr. S. Vincent Veltri, and properly seconded by Dr. David G. Edwards, which unanimously passed.

The next order of business was a motion by Mr. Terry L. Coatney, to increase the salaries of both the Executive Director and the Administrative Assistant by 10% for the next fiscal year. Dr. Don E. Skaff seconded the motion, which passed unanimously. Dr. S. Vincent Veltri made a motion to increase the contractual services line item an additional \$10,000 for a total of \$50,000. Ms. Kimberly A. Lowe seconded the motion, which passed unanimously.

The next order of business were the Winter 2024 actions of the Commission on Dental Accreditations, which were taken for information purposes only.

The next order of business was safety awareness information sent from the American Association of Pediatric Dentists, which was taken for information purposes only.

The next order of business were proposed By Laws Changes and dues increase from the Federation of Associations of Regulatory Board, which was taken for information purposes only.

The next order of business was information from the Central Regional Dental Testing Service concerning their position on the dental compacts, which was taken for information purposes only.

The next order of business was an update on the licensing software development contract with GL Solutions and discussion of the workforce survey. The Executive Director informed the Board the Board's licensing software is being migrated to a newer version. During this time no projects can be done on the Board's database or website. Once the new version goes live the account manager will come to the office to train staff to use the new version of the software. The workforce survey had nearly 100% participation with it being added to the renewal forms. Improvements can be made to make all areas of the query complete. However, it will take the cooperation of licensees and work of Board staff in order to fill in those blank areas. A query will be ran and sent to the State Dental Director for him to utilize in his review of the State's dental workforce.

The next order of business were the Board of Risk and Insurance Management related safety requirements, wherein provided safety documentation were reviewed.

The next order of business were newsletters and publications from the American Association of Pediatric Dentistry; Central Regional Dental Testing Service; National Practitioner Data Bank; and WV Dental Association, which were taken for information purposes.

The next order of business were future meetings, which included the American Association of Dental Boards mid-year meeting on April 12 & 13, 2024; the American Association of Dental Boards annual meeting and the CDCA-WREB-CITA annual meeting, both in September 2024; the Central Regional Dental Testing Service's annual meeting in August of 2024; the WV Dental Association annual meeting in July 2024 as well as the Board's meeting calendar for the remainder of the year. The Executive Director will be going to the AADB's mid-year meeting and possibly the annual meeting. Several members expressed interest in attending future meetings of the AADB and CDCA-WREB-CITA.

The next order of business were the WV Dental Recovery Network quarterly performance measures report, which were taken for information purposes only.

At this time the President announced the need for an Executive Session to consider matters under provisions contained in Chapter 6, Article 9A, Section 4, not limited to, but primarily for those contained in Subsections (4) and (6), specifically to review a licensure application. Dr. S. Vincent Veltri made a motion to go into Executive Session. Ms. Kimberly A. Lowe seconded the motion, which unanimously passed. Thereafter the Board went back into General Session upon a motion by Mrs. Gina M. Sharps, and properly seconded by Dr. William A. Klenk, which unanimously passed.

Dr. William A. Klenk made a motion to approve application number 2024-005 for licensure pending completion of the law exam and interview. Dr. Don E. Skaff seconded the motion, which passed unanimously.

At 2:00 pm, the Board went into an **EMERGENCY SESSION** to consider Complaint Committee Recommendations on case # 2023-034. The Board President, Dr. Bogers, determined this emergency meeting was properly noticed with the Secretary of State's Office and a sufficient number of members were in attendance to constitute a quorum. The quorum was determined by the presence of all nine Board members. At this time the President announced the need for an Executive Session to consider matters under provisions contained in Chapter 6, Article 9A, Section 4, not limited to, but primarily for those contained in Subsections (4) and (6), specifically to review a complaint. Dr. S. Vincent Veltri made a motion to go into Executive Session. Ms. Kimberly A. Lowe seconded the motion, which unanimously passed. Thereafter the Board went back into General Session upon a motion by Dr. C. Richard Gerber, and properly seconded by Dr. William A. Klenk, which unanimously passed.

Regarding Case number 2023-034, the Complaint Committee recommended the Board find probable cause that violations of the dental practice act occurred and a charging statement be issued as soon as possible. Dr. S. Vincent Veltri made a motion to approve the recommendation of the Complaint Committee. Ms. Kimberly A. Lowe seconded the motion, which unanimously passed.

At this time the Board recessed until the Saturday morning session.

## **Saturday, April 6, 2024**

The morning started in General Session with a quorum of the Board determined by the attendance of all nine Board members present.

At this time the President announced the need for an Executive Session to consider matters under provisions contained in Chapter 6, Article 9A, Section 4, not limited to, but primarily for those contained in Subsections (4) and (6), specifically to review complaints, and investigations. Dr. David G. Edwards made a motion to go into Executive Session. Dr. William A. Klenk seconded the motion, which passed unanimously. Thereafter the Board went back into General Session. Dr. S. Vincent Veltri made a motion to go back into General Session. Ms. Kimberly A. Lowe seconded the motion, which unanimously passed.

The next order of business was the consideration of all other Complaint Committee recommendations. Dr. David G. Edwards made a motion to accept the recommendations of the Complaint Committees. Dr. William A. Klenk seconded the motion, which unanimously passed.

The next order of business was the election of officers for the fiscal year 2025. The President of the Board requested nominations or motions. Dr. S. Vincent Veltri made a motion to install Dr. William A. Klenk as President of the Board effective July 1, 2024. Dr. C. Richard Gerber seconded the motion, which unanimously passed. Dr. C. Richard Gerber nominated Mr. Terry L. Coatney as Secretary, effective July 1, 2024. Dr. David G. Edwards made a motion to close the nominations. Ms. Kimberly A. Lowe seconded the motion, which unanimously passed. Dr. William A. Klenk will be President and Mr. Terry L. Coatney will be Secretary.

The next order of business was a motion to adjourn by Dr. David G. Edwards. Dr. S. Vincent Veltri seconded the motion, which passed unanimously. The Board's next regularly scheduled meeting will be July 18 & 19, 2024, at the Greenbrier Hotel, White Sulphur Springs, WV.