

# WEST VIRGINIA BOARD OF DENTISTRY

## MINUTES

**Dates:** October 16 & 17, 2020

**Location:** Courtyard by Marriott  
30 Shaner Drive  
Bridgeport, WV 26330

**Members Present:** Samuel V. Veltri, DDS, President  
MaryBeth Shea, RDH, Secretary  
David G. Edwards, DDS (October 16, 2020)  
William E. Ford, III (October 16, 2020)  
Lewis D. Gilbert, DDS  
Stan W. Kaczkowski, DDS  
William A. Klenk, DDS  
Beverly L. Stevens, COMSA

**Staff Present:** Mrs. Susan M. Combs, Executive Director

**Board Counsel:** Mr. Keith D. Fisher, Assistant Attorney General

### October 16, 2020

The Complaint Committees met to review complaints and disciplinary matters with no decisions or votes being made.

Thereafter, the Board's President, Dr. Veltri, determined this meeting was properly noticed with the Secretary of State's office and a sufficient number of members were in attendance to constitute a quorum. The quorum was determined by the presence of eight Board members. Therefore, the meeting of the West Virginia Board of Dentistry was called to order.

The first order of business was the meeting notice to the Secretary of State which was distributed for information purposes only.

The next order of business were the minutes from the July, 2020, meeting. Upon motion by Dr. David G. Edwards, and properly seconded by Mrs. Mary Beth Shea, and unanimously passing the minutes were approved.

The next order of business was the appointment of Dr. William A. Klenk to the Board by Governor Jim Justice. Dr. Klenk replaces Dr. C. Richard Gerber and his term will expire June 30, 2025. The appointment notification was taken for information purposes.

The next order of business was general legislative discussions. After discussions concerning

current CE requirements, Dr. Lewis D. Gilbert made a motion to suspend Rule 3.6 (c) and issue guidance that only recertifications can be done online. Mrs. Beverly L. Stevens, seconded the motion. The motion passed unanimously. Dr. Lewis D. Gilbert made a motion to allow qualified monitors to complete recertifications only online during the current continuing education period. Dr. Stan W. Kaczkowski, seconded the motion. The motion passed unanimously. The Board reviewed various committee assignments and may continue discussions concerning these discussions in the afternoon.

The next order of business were COVID19 related issues including license requirements during the pandemic, current guidance for provisional licensure, an a petition for additional COVID19 screening from WellTree Molecular Group, LLC. After discussion, the Board will keep with their current guidance until future meetings concerning the same. The Board declines to waive Part 1 and 2 of National Boards for teaching permits.

The next order of business was the House Concurrent Resolution Study concerning Professional Licensure, the letter from the Joint Committee on Government Organization and the Board response. The letter and response were taken for information purposes only.

The next order of business was information from the Commission on Dental Accreditations with a call for nominations to various committees within their organization. A question was asked if past board members could be nominated.

The next order of business was the Professional and Occupational Regulation: US Regulatory Structures document from the Council on Licensure Enforcement and Regulation which was taken for information purposes only.

The next order of business was an Executive Order in the State of Idaho concerning the Licensing Freedom Act, which was taken for information purposes only.

The next order of business was an update on dental amalgam from the Food and Drug Administration, which was placed on the Board's website prior to this meeting.

The next order of business were regional board issues including membership representation, manikin exam pass rates and availability of traditional and manikin-based exams. Dr. Charles L. Smith has agreed to sit on the Southern Regional Testing Agency Finance Committee. Manikin exam pass rates and availability of traditional and manikin-based exams were taken for information purposes. Dr. Daniel W. Nunley appeared before the Board to encourage more participation with The Commission on Dental Competency Assessments.

The next order of business were Silver Diamine Fluoride (SDF) Guidelines for Mobile Dental, which were reviewed by the Board. Corrections need to be made to add dental assistants with expanded duties certificates as being allowed to apply SDF and place the same on the website once it's corrected.

The next order of business were the WV Dental Recovery performance measures, which were

taken for information purposes only.

The next order of business were the financial and Pcard reports, which includes the Ghost Travel report, with all board members having the opportunity to review the PCard logs, documentation and receipts. At this time Mrs. Beverly L. Stevens made a motion to accept the reports as distributed. Dr. David G. Edwards seconded the motion, which passed unanimously.

The next order of business was an update concerning the licensing software development with GL Solutions and the new phone system. Meetings with GL are held on a regular basis and Susan reported she continues to learn more about the system and the online renewals for dentists and dental hygienists should be ready to go on November 1<sup>st</sup>. Some changes needing made in the system will be done by GL on a pay per request basis per the contract. The new phone system is working well at this time.

The next order of business were the Board of Risk and Insurance Management related safety requirements. The following were reviewed: Driver safety; drug & alcohol-free workplace; workplace harassment; IT and information policy; protecting personally identifiable information; safety committee appointment document; safety inspection checklist; safety minutes; safety policy; and workplace security.

The next order of business were future meetings, which were taken for information and included:

WV Licensing Board's Seminar - October 27, 2020 - Live Streaming  
American Board of Dental Examiners Meeting - November 7, 2020 - Virtual  
Central Regional Dental Testing Service - November 14, 2020 - Kansas City, MO  
WV Board of Dentistry Calendar

The next order of business were newsletters, which were taken for information purposes, from the following:

American Association of Dental Boards  
American Dental Hygiene Association Publication Access  
Iowa Board of Pharmacy  
National Association of Boards of Pharmacy State News Roundup  
WV Board of Dentistry  
WV Dental Association (2)

At this time the President announced the need for an Executive Session to consider matters under provisions contained in Chapter 6, Article 9A, Section 4, not limited to, but primarily for those contained in Subsections (4) and (6), specifically to review complaints and investigations.

Dr. Stan W. Kaczowski made a motion to go into Executive Session, Dr. David G. Edwards seconded the motion, which unanimously passed. Dr. Samuel V. Veltri recused himself during certain discussions during Executive Session. Thereafter, the Board came back into a general session upon motion by Dr. David G. Edwards, and properly seconded by Mrs. Beverly

L. Stevens, and unanimously passing.

The next order of business was the consideration of disciplinary actions in case numbers 2019-DB-0024D and 2020-DB-0003D. Dr. Stan W. Kaczkowski made a motion to accept the Consent Decrees. Dr. David G. Edwards seconded the motion, which unanimously passed.

The next order of business was the consideration of all other recommendations by the complaint committees of the Board. Upon motion by Dr. David G. Edwards, and properly seconded by Mrs. Beverly L. Stevens, and unanimously passed, the Board approved all other committee recommendations.

At this time the Board returned to continue discussions concerning regional board issues, with not votes being taken.

Members of the Board continued general legislative discussions to review the Boards laws and rules with no decisions or votes being made.

At this time the meeting was adjourned upon motion by Dr. Stan W. Kaczkowski, properly seconded by Dr. Lewis D. Gilbert, and unanimously passing. Board members will meet on Saturday, October 17, 2020, for training and a review of the orientation manual.