

WEST VIRGINIA BOARD OF DENTISTRY

MINUTES

Dates: January 23 & 24, 2025

Location: Embassy Suites
300 Court Street
Charleston, WV 25301

Members Present: William A. Klenk, DDS, President
Terry L. Coatney, Citizen Member, Secretary
John E. Bogers, DDS
C. Richard Gerber, DDS
Kimberly A. Lowe, RDA
Gina M. Sharps, MPH, BSDH
Don E. Skaff, DDS
S. Vincent Veltri, DDS

Staff Present: Susan M. Combs, Executive Director
Christina M. Lesko, Administrative Assistant

Counsel Present: Joanne M. Vella, Assistant Attorney General (1/23)

Guests Present: Mike Brown, Rph, Executive Director, WV Dental Recovery Network

Members Absent: David G. Edwards, DDS

Thursday, January 23, 2025

The Complaint Committees met to review complaints and disciplinary matters with no decisions or votes being made.

The Board President, Dr. Klenk, determined this meeting was properly noticed with the Secretary of State's Office and a sufficient number of members were in attendance to constitute a quorum. The quorum was determined by the presence of eight of the nine Board members. Therefore, the meeting of the WV Board of Dentistry was called to order.

The next order of business were the minutes from the July meeting. Upon motion by Dr. John E. Bogers, and properly seconded by Mrs. Gina M. Sharps, and unanimously passing, the minutes were approved.

The next order of business was a general legislative discussion. The Board reviewed a proposed modified rule for both 5CSR11 and 5CSR14. Upon review Dr. Klenk suggested contact be made with Joe Altizer, Legislative Attorney, in order to try to update section 3.9.2. of

5CSR11 to remove the 3 hours of drug diversion and include the 2 hours of infection control, during the legislative session. Dr. S. Vincent Veltri made a motion to approve the suggestion by Dr. Klenk. Ms. Kimberly A. Lowe seconded the motion, which unanimously passed.

A working draft of 5CSR13 was reviewed with modifications in several sections for clarification purposes and to specify reporting of collaborative agreements to the Board office. The Board will continue discussions with the West Virginia Dental and Dental Hygiene Associations before making any decision on putting this rule out for comment.

The Board reviewed their current statement concerning the two Dental and Dental Hygiene Compacts, the language of the two compacts and took the same for information purposes

The Board reviewed the North Carolina statement concerning the two Dental and Dental Hygiene compacts and took the same for information purposes only.

The Board reviewed the Bureau for Public Health Workforce Data chart. Upon review the Board found several corrections that need made to the chart. The number of dentists in Braxton County is 3, not 33 and the data source was from the 2024 dental and hygiene renewal surveys, not 2025. Mrs. Gina M. Sharps will let the State Dental Director, Jason Roush, DDS, know of these necessary changes.

The next order of business were Regional Board Reports and Representation, which were taken for information purposes only.

The next order of business were the Hygiene Laser Guidelines. Upon review Dr. S. Vincent Veltri made a motion to add (non-virtual) to the hands-on clinical requirement to the guidelines. Ms. Kimberly A. Lowe seconded the motion, which passed unanimously.

The next order of business was a Dental Assisting National Board Framework for Dental Assistant Requirements document, which was taken for information purposes only. However, after a short discussion the Board President, Dr. William A. Klenk, appointed Ms. Kimberly A. Lowe and Mrs. Gina M. Sharps, as an exploratory committee, to review what other states require for dental assistants as far as registration and education.

The next order of business were the financial and PCard reports with all members having the opportunity to review the PCard logs and receipts. Dr. John E. Bogers made a motion to approve the reports as distributed. Ms. Kimberly A. Lowe seconded the motion, which passed unanimously.

The next order of business was an update on the licensing software development contract with GL Solutions. The Executive Director reported to the Board it is time to negotiate a new contract with GL Solutions. Purchasing suggested a contract wherein an increase is set forth in the contract each year of the contract after the first year. The Executive Director will report back to the Board at their Spring Meeting regarding the contract negotiations.

The next order of business were the Board of Risk and Insurance Management related safety requirements, safety committee meeting minutes and inspection checklist, which were reviewed and taken for information purposes.

The next order of business was a review of newsletters and publications including those from the American Academy of Pediatric Dentistry, Academy of Laser Dentistry, Central Regional Dental Testing Service, Dental Assisting National Boards, National Practitioner Data Bank, and the WV Dental Association. These newsletters and publications were taken for information purposes only.

The next order of business were future meetings, which included the American Association of Dental Boards Mid-Year meeting in April 2025 and the WV Board of Dentistry's meeting calendar. The Board President directed the Executive Director to start planning the fall meeting sometime around the end of October or the first of November at Canaan.

The next order of business was a discussion concerning application and interview processes, which was taken for information purposes. However, this particular set of rules, 5CSR9, Application Procedures, needs to be updated for review at a future meeting. Office staff will review and update the rule for the Board's review.

The next order of business the WV Dental Recovery Network quarterly performance measures report, which was taken for information purposes only. Mr. Mike Brown, Executive Director of the WV Dental Recovery Network will be in attendance tomorrow morning for any questions related to this report.

The Board recessed at this time until tomorrow's meeting.

Friday, January 24, 2025

The meeting began with a quorum of eight of the nine Board members in attendance. At this time the President announced the need for an Executive Session to consider matters under provisions contained in Chapter 6, Article 9A, Section 4, not limited to, but primarily for those contained in Subsections (4) and (6), specifically to review complaints, and investigations. Dr. S. Vincent Veltri made a motion to go into Executive Session. Dr. Don E. Skaff seconded the motion, which passed unanimously. Thereafter the Board went back into General Session for the appearance of Mike Brown, Rph, Executive Director of the West Virginia Dental Recovery Network. Dr. S. Vincent Veltri made a motion to go back into General Session. Ms. Kimberly A. Lowe seconded the motion, which unanimously passed.

Mike Brown, Rph, Executive Director of the West Virginia Dental Recovery Network appeared before the Board to discuss the current quarterly performance measures report. This information was taken for information purposes only.

The President of the Board announced the need to return to Executive Session to continue the review of complaints and investigations pursuant to provisions contained in Chapter 6, Article 9A, Section 4, not limited to, but primarily for those contained in Subsections (4) and (6). Dr. S. Vincent Veltri made a motion to return to Executive Session. Dr. John E. Bogers seconded the motion, which unanimously passed. Thereafter, the Board returned to General Session. Dr. S. Vincent Veltri made a motion to go back into General Session. Ms. Kimberly A. Lowe seconded the motion, which unanimously passed.

The next order of business was the consideration of the recommendations of the Complaint Committees. Dr. John E. Bogers made a motion to accept the recommendations of the Complaint Committees. Dr. S. Vincent Veltri seconded the motion, which unanimously passed.

At this time the Board adjourned upon motion by Dr. Don E. Skaff and properly seconded by Ms. Kimberly A. Lowe, which unanimously passed. The Board's next regularly scheduled meeting will be March 28 & 29, 2025, at Oglebay Resort, Wheeling, WV.